

NAME: \_\_\_\_\_ MANAGER APPROVAL \_\_\_\_\_  
 FUNCTIONS DATE: \_\_\_\_\_ CLIENT APPROVAL \_\_\_\_\_  
 START TIME: \_\_\_\_\_ TOTAL COUNT: \_\_\_\_\_ TODAY'S DATE: \_\_\_\_\_

**CAKE**

**INDICATE TOTAL NUMBER OF PEOPLE AT HEAD TABLE:** \_\_\_\_\_

Note: 12 people Max with a platform

- 20 people Max. with the Bar in the corner
- 20+ and Bar will be put onto Imperial Terrace

**GIFTS**

Table # 14  
Guests =

Favors =

Table # 4  
Guests =

Favors =

Table # 1  
Guests =

Favors =

Table # 2  
Guests =

Favors =

Table # 11  
Guests =

Favors =

Table # 13  
Guests =

Favors =

Table # 3  
Guests =

Favors =

Table # 15  
Guests =

Favors =

Table # 5  
Guests =

Favors =

Table # 17  
Guests =

Favors =

Table # 6  
Guests =

Favors =

Table # 16  
Guests =

Favors =

Table # 8  
Guests =

Favors =

Table # 18  
Guests =

Favors =

Table # 7  
Guests =

Favors =

Table # 10  
Guests =

Favors =

Table # 20  
Guests =

Favors =

Table # 19  
Guests =

Favors =

Table # 9  
Guests =

Favors =

Table # 12  
Guests =

Favors =

IMPERIAL  
TERRACE

**IMPERIAL ROOM**

**DANCE FLOOR**

**BAND OR DJ**

Kitchen  
Hallway

Kitchen  
Hallway

- 8-10 people per table. (2 tables of 11-12 are available) This floor plan is a basic outline of the tables. Tables will shift slightly to balance out the room.
- CLIENT AGREES TO THE FINAL FLOOR PLAN SUBMITTED AND RELEASES THE BRIDGEWATER MANOR FROM ANY DISCREPANCIES.